



The University of Alabama Writing Center

Information for Distance Learners

The Writing Center offers support for all distance learners at UA. Distance tutoring is conducted via our online system, accessible at ua.mywconline.com

E-TUTORING

Our distance learning, or E-tutoring service, is asynchronous; it can be done at your convenience by uploading your draft so that a consultant can read it, insert comments, send feedback to you. Distance learning appointments must be made at least one day in advance. Consultants can look at up to 10 pages per session.

To use eTutoring:

- From the UA Writing Center page, click on the “make an appointment” link.
- Use the drop-down arrow to **choose the distance learning schedule** and log in with your Crimson ID and password.
- Click on an available appointment (a white square) to select.
- Where the system asks “Do you want to meet online?” select “Yes-Schedule eTutoring appointment.”
- On the appointment form, upload your draft and explain what you want your tutor to look for. (Example: “I want feedback on my thesis statement and organization.”) Attach your assignment sheet as well as any rubrics or directions from your instructor.
- To add an attachment after making your initial appointment, click on the yellow folder in the top left hand corner of the UAMYWC site. This feature allows you to edit existing appointments.
- Your tutor will comment on your draft and upload it to the appointment form by the end of the session.
- **Note: you do not need to be present during the session, and you may access the feedback at your convenience.**
- To access your feedback and client report form, log in to UAMYWCONLINE and click on your original appointment. (Arrow through the schedule to return to appointments from prior weeks).
- If you have trouble viewing the comments, try downloading the document before viewing.

Still have questions? E-mail the Writing Center at uacreatingwriters@gmail.com.